

PHNC Board of Directors Minutes – DRAFT

December 4, 2025, 10:03 a.m.

Holy Trinity Church
3240 McMullen Booth Rd.
Clearwater, FL 33761

Members Present: Barb DePerto, Cindy Bridgewater, Dorothy Sackett, Judy Moore, Maria Greco, Dee Lewis, Barb Sweet, Claudia Thomas, Joan Lawler, Rita Yezzi, Kathy Smuz, Kathleen Aedo, Diane Cudney

Members Absent: Jane Bittmann, Christine Dandaraw

President -Jane Bittmann (Absent) Barb DePerto presiding

- Welcome, please silence your phones. We have a quorum today. I'm filling in for Jane while she is on a cruise having fun!

Vice President Membership – Barb DePerto

- Current Membership is: 229
- # New Members in November: 2 new
- Renewal membership number keeps changing. We started with 112 and now we're up to 114. Judy mentioned that renewal numbers could be reconciled on December 31st because the numbers do keep moving.
- **Renewal Eblast.** Barb asked Joan if we could do an eblast out to the members who haven't renewed. Joan replied that we could, just let her know what the eblast message should say exactly. Barb said that she did email all new members who joined during the recent Summer Sizzler, to let them know they needed to renew for the 2026 calendar year. If the eblast that Joan is putting together goes out to that group as well, it's fine. *An exception* - there are 13 new members who joined in October and November who are actually paid through 2026 who need to be excluded from the eblast – Barb will let Joan know who those members are.
- **Former Members.** Rita mentioned that there is a new form in the website that people are using to join the club, and that is "Former Member". Someone who was previously a member (within the last 3 years) but is not currently active and wants to rejoin will choose the renewal/membership option of "former member", which slots them into a different category from everyone else. We need to remember to retrieve and account for memberships coming in through that category.
- **Nominating Committee** is getting together as required. We do need one more person for the committee, currently comprised of herself, Maria, Claire and Kathleen. Claudia mentioned that having a current president on the committee would mean the president would have too much influence, but former presidents would be fine. Michelle doesn't want to be involved right now. Discussion about a few of our former presidents. Claudia said that she could serve in this capacity since she is familiar with so many of the members. **Barb made a motion** that the Nominating Committee be comprised of herself, Claudia Thomas, Maria Greco, Claire Hoagland and Kathleen Aedo. Judy seconded the motion. All present approved, motion carried. Barb said she will call a meeting of the nominating committee in January and will look for a convenient time for everyone. Jane may attend the meeting if she wishes but she isn't allowed to vote.

Vice President General Meetings – Cindy Bridgewater

- # Registered for Dec. luncheon is 95.

Secretary – Dorothy Sackett

- Dorothy made a motion to approve November Board meeting minutes.
Seconded by: Diane Cudney All approve? Aye, minutes are approved.

Treasurer – Judy Moore

- Checking Balance \$10,238 (will continue to increase as renewals come in)
- Savings Balance \$1,317 (includes \$625 for the Mixer and the Mingler)
- Balance CD \$8630
- If anyone has any reimbursement receipts through December, please get them to Judy by the 31st. What Judy would like to do for the January meeting is give a year-to-date projection and forecast of items we will be spending money on, such as insurance. For receipts, Judy can take scanned items until we can get the physical receipts to her.

Luncheon Program Chair – Ad Hoc Program Committee Chair – Barb DePerto

- Next month's program (January) will be the Package Deal Musicians. Spouses and/or significant others are invited.
- This month's program is Ron Mitchell with Motown Music

Activity Group Chair – Dee Lewis

- The Amblers walking activity is being discontinued due to lack of interest.
- Arts and Antiques is still looking for a coordinator. It's a good activity to try to keep. There's one person that Dee has in mind as a possibility, but she's a new member with less than 6 months in the club. Dee will send her name to Barb to doublecheck her length of membership, she may have joined during the Summer Sizzler. There are about a dozen members who are interested in this activity group. Perhaps we should just inform the group that until we can find someone willing to assume the coordinator responsibilities, we need to cancel the activity.

Special Events Chair - Maria Greco

- Candlelight Concert is sold out. About a week before the event, Maria will be sending out a reminder email to everyone signed up for this event with all the information they need to know about attending, obtaining their tickets and arrival times. Maria asked Rita is there is a way to get a download of the 33 attendees' email addresses so that she can upload this into her email contacts list? Rita said she can pull the list, but importing that into gmail, she's not sure as this would be going from WordPress to Gmail. Discussion about various ways to accomplish this.
- Cookie Exchange: we have about 12 people signed up for this event on Sunday. We're having it at Linda Kaminsky's house. Maria did send a reminder email out to everyone signed up with the event details.

Hospitality Chair – Kathleen Aedo and Diane Cudney

- 21 birthday cards were sent out for our December birthdays through the Jacquie Lawson website. Diane said she will know tonight how many of the birthday ladies will be attending the December luncheon.
- Cards sent:

11/6.... Thinking of You card sent to Susan DeRose, who had back surgery;
referred by Kay Brulo

11/10....Get Well card sent to Mary Stippler, who had an heart catheterization;
referred by Kathy Smuz

11/19....Thinking of You card sent to Barbara Huth, who had ear surgery;
referred by JoAnn Sarpolis

Dee mentioned that Sara Hastings fell at home and had to have stitches. Kathleen thinks that she may have already been sent a card but will check with JoAnn to make sure.

- Suggestion box results:
 - More line dancing – really enjoyed that.
 - Travel club - that's actually coming up next year at Maria's suggestion.
 - Would like the cruise to be an annual tradition
 - Please don't scold us about the members who are not following the rules at the luncheons. Board discussion – there is one table in particular that chronically talks over the speakers and presenters and their voices do carry. Various strategies for approaching this were explored. Barb DePerto said she would go stand beside the table this month should talking become a problem for other members trying to enjoy the program.

Publicity Chair – Kathy Smuz

- Nothing to report this month.

Newsletter Editor – Claudia Thomas

- Nothing on the Chatterbox, except to say thank you for understanding about the computer crash and the production delay. Claudia did have a bit of concern on a different topic, which is getting photos of our approximately 31 new members. A lot of these are not coming to the luncheons, but she will continue to try her best.

Facebook Chair – Barb Sweet

- We have 91 members in Facebook now. Still very little activity on the page, though. Facebook continues to lock Barb out, and there's no one at the site that will respond for troubleshooting purposes.

Member Communications – Joan Lawler

- No update today.

Website Chair – Rita Yezzi

- There are several problems with the website that Rita is working with the developer on. Emails aren't forwarding. Right now, Info@PHNC.us isn't forwarding to Joan, so that's a critical one. president@PHNC.us isn't always forwarding to Jane. When we use our PHNC board title email addresses, they're leaving our site and going to Bluehost. Bluehost is supposed to forward them to each board member's personal email addresses, and that's where the breakdown is occurring. We can't figure out why this is happening. Bluehost is an independent company which we don't have any control over, but their systems support is working with us on this.
- Secondly, passwords resets aren't working. Our developer is addressing this as well, which is critical for renewals if someone has forgotten their password and needs to get in.

- One last reminder about the “former member” functionality in the renewal process that we talked about earlier – remember to pull those results to have an accurate count of membership going forward.

Unfinished Business Claudia Thomas

- FEAST Collection in November: \$766 in financial donations and 308 pounds of food. Wonderful! They were simply delighted with us.
- Hero to a Child in December. Claudia will be putting the donation bags on the tables for the luncheon. Cash, checks and gift cards may be placed in the donation bags. Checks should be made out to Hero to a Child Foundation. Gift cards for Walmart, Target and Amazon are great. Our club is always mentioned in their promotional materials.

New Business

- **Maria Greco - Travel Club** to be added to Activities in June 2026. Maria will be the activity chair of this. We have a lot of members who are single and like to travel. Thinking of putting a flyer on the luncheon tables near the end of the current year, perhaps March/April or so, describing the travel club activity to gauge the level of interest. Once a month we could meet as a group to discuss where we would like to go. If people would like to have an annual cruise, we could throw the cruise in as one of the travel activities. This would be a great women’s club, not open to spouses or significant others.
General board discussion about the best time to introduce this idea to membership. **Decision:** Maria will introduce the idea at the December luncheon meeting this month to gauge interest. Claudia will announce in the January Chatterbox to assess interest as well.
- **Maria Greco - February Gala** – low level of signup right now. We need to get an eblast out about this. Maria to write this up and get it over to Joan.
- **Barb DePerto – January Board Meeting** - Date change to Jan 8th for our next Board meeting.
- **Identifying Candidates for Board and Coordinator Positions.** A list of members who have been with the club three years or less and their computer skills and their phone numbers is needed. Barb DePerto will send the exact report criteria needed to Rita or Joan after the holidays. We are looking for people who can be asked to step up and take coordinator positions and/or Board positions. Newer members are desired as their level of enthusiasm may be higher, and we do need people to participate in the running of the club.

Adjourned

- Motion to adjourn by: __Diane Cudney__ 2nd by: __Rita Yezzi__
- All Approve? aye

Meeting adjourned at _11:29_____

Respectfully submitted
Dorothy Sackett, Secretary
12/8/25