

PHNC Board of Directors Minutes - FINAL

November 6, 2025, 10:00 a.m.

Holy Trinity Church

3240 McMullen Booth Rd.

Clearwater, FL 33761

Members Present: Jane Bittmann, Barb DePerto, Cindy Bridgewater, Dorothy Sackett, Judy Moore, Maria Greco, Kathy Smuz, Barb Sweet, Claudia Thomas, Kathleen Aedo, Joan Lawler

Members Absent: Dee Lewis, Diane Cudney, Rita Yezzi, Christine Dandaraw

President -Jane Bittmann

- Welcome, please silence your phones. Check if we have a quorum.
- **Need to order Business Cards:** Jane needs more business cards. Claire needs some as she gives them out at the hospital frequently. Others also need cards. Claudia orders them. It only takes a couple of days to get them.

Vice President Membership – Barb DePerto

- Current Membership is: 223
- # New Members: Joy Hand, Mary Kealy, Mary Ann Rogers, Gail Connors, Mariann Bott, MaryBeth Holleger, Helena Kenny.
- Meet & Greet results: there were 13 new members who attended
- # Renewed Members: 77 Judy said that she has collected \$2100 in renewal fees, so the number of renewing members may be a little higher. Exact number of renewals TBD. There are some system issues with a few of the renewing members. Issues are being addressed.

Vice President General Meetings – Cindy Bridgewater

- There are 86 people registered for the luncheon this month.
- **January 2026 Luncheon.** For the January luncheon, members are asking if we are going to be inviting significant others to join us as we have in the past. The program is going to be Package Deal music, which is appropriate for dancing and having guests. **Cindy made a motion that we invite significant others to the January luncheon,** Barb DePerto seconded the motion, all present approved. Motion carried.
- Luncheon menus for 2026 are being finalized, which is very exciting.
- **Guest Speakers at Luncheons.** When we have a luncheon where we have a speaker, we usually invite the speaker, if we just have one or two, to join us for lunch. That invitation needs to be the responsibility of the person who sets up the program and speaker for the luncheon. In addition to the invitation, that person needs to make sure that the speaker is registered in the system for the luncheon as Cindy doesn't always catch that. Cindy said they need to be registered for lunch under a voucher, and for the program organizer to contact her if there are any problems. Dorothy added that the speaker(s) needs to sign a guest waiver as well, whether they are dining or not.

Secretary – Dorothy Sackett

- Motion to approve October Board minutes: Claudia Thomas
Seconded by: Maria Greco All approve? All present approved, motion carried

Treasurer – Judy Moore

- Checking Balance \$11,931.59 Of this, about \$1800 is going to be paid very soon for the November luncheon. This is our revenue-generating season as memberships are renewing. After this, we have a lot of expenses that we're going to be paying.
- Savings Balance \$ 1,290 In savings is also about \$600 for the Mixer and the Mingler
- Balance CD \$ 8,630.47 This renews in January.
- The Candlelight Concert has been paid for, and our profit on this was \$42.51.
- Yesterday taxes were filed, and the IRS shows that our filings for the last three years are pending. I have to call and find out why they are pending, but they are filed, I have paper copies. As long as we keep our deposits for the fiscal year under \$50,000, we're still a non-profit.

Luncheon Program Chair – Ad Hoc Program Committee Chair – Barb DePerto

- This month's program (November) - Dave Johnson selling Bromeliads
- December program - Ron Mitchell, Motown Music
- January program – Package Deal music
- February program – Tres Chic fashion show. Someone suggested that perhaps we could invite Elaine Kirkhoff to the January Board meeting to provide an update on the fashion show and see if she needs any help with any aspect of the program. Jane said she would invite her.

Activity Group Chair – Dee Lewis (Absent), Jane presenting

- Still need chair for Arts & Antiques
- **Mah Jongg.** At the recent new member Meet and Greet, there were at least 6 new members who expressed interest in playing mah jongg. We need to make sure we're doing everything we can to see that there's room for new members to participate. We've long had a rule that players cannot sign up to play in both the Mingler group and the Mixer group, except perhaps to fill in as substitutes. MJ organizers need to make sure this rule is enforced going forward.
Discussion about skill level in the various mah jongg groups: this may need to be explained to those interested in playing. The Mingler and the Mixer are for intermediate and experienced players who can play at a faster pace. Casual MJ is designed for beginners and less experienced players who are still more thoughtful in their approach.

Special Events Chair - Maria Greco

- PHNC Cruise- fielding lots of questions and call from members regarding printing documents for the cruise. For sure there will be members who did not check -in and print their documents.
- To avoid fines onboard for non-permissible food and drinks in the conference center which is our reserved game playing area, I ordered the minimum of service for 16 guests (\$3.50/person/day) .coffee, juice, water, soft drinks, Danish & cookies which will be set up for days 3*,4,*5 * of the cruise during our hours of play. If players can give me \$10 once, that will cover them for the cruise. Hours of play will be posted in the conference center.

November 8: Reserved 1:00 - 4:00pm

November 9: Reserved 1:30pm – 8:00pm

November 10: Reserved 9:00am – 8:00pm

November 11: Reserved 9:00am – 8:00pm

November 12: Reserved 9:00am - 8:00pm

- On-line Check-in- should be completed as of now, with the exception of the last step, which is the health questions to be answered on Friday (tomorrow), the day before boarding.
Passport
Set Sail document
Luggage tags
- **December 7, 2025- 1-4 pm -Cookie exchange** as of today 7 members have signed up. Host is Linda Kaminsky. Touched base with Linda on Nov 4th to discuss cookie exchange. Linda, to purchase paper goods, water, soft drinks and save receipts for reimbursement. List of donation items for Haven women's shelter is attached to the website page.
- **Friday- December 19, 2025 Candlelight concert-** I will be outside the church entry with your tickets by 6pm. All attendees must be seated by 6:20pm. Doors close at 6:25 pm - under no circumstances will late entry be allowed out of respect for the musicians. All 33 tickets sold will be seated in section C.
- **Tuesday, Mardi Gras Gala- Feb. 10, 2026**
Specialty Drink pricing has been returned from Crescent Oaks for cash bar.
Hurricane \$14,
Vieux Carre-\$15.00,
French Sazerac \$15.00

Submitted room setup & table arrangements, 8/table, 12 tables. We'll have 2 buffet lines, each serving 6 tables. We'll have the same DJ for music as last year. Presented decorating concept for approval. Checked out electrical outlet, requirements and placement. I will need help with setting up as we don't have a lot of time for that.

Need to follow up on coat rack.

Follow up with Claudia on artwork sent to her for evening program. Claudia has artwork. Would like to designate Dee for Lottery Bead raffle ticket sales. Diane is selling 50/50 raffle tickets at the Gala and can't do Bead raffle.

Hospitality Chair – Kathleen Aedo and Diane Cudney

- Suggestion Box Results:
 - pledge of allegiance request (ours is a social club)
 - Possible program: members could present their travel slides.
 - Could we announce what volunteer opportunities are available in the community? There are too many to announce, and other ways of accessing that information. There are some festival announcements in the Chatterbox – festivals may need volunteers.
 - Is it necessary to keep reminding people not to enter the luncheon room before 10:30 and not to approach the wait staff with problems? Yes, unfortunately.

- Sent out 15 Birthday cards for November
- 10/1/25 A Get Well card was sent to Patricia Arena for shoulder surgery;
referred by Sue Paley
- 10/10/25 A Get Well card was sent to Kathy Rhoads for knee replacement surgery;
referred by Cindy Bridgewater

Publicity Chair – Kathy Smuz

- Nothing new to report this month

Newsletter Editor – Claudia Thomas

- Would like to ask if we are going to collect donations for Hero to a Child during the December luncheon? We did this last year for our Christmas donation. Everyone is open to this, yes. Claudia will check with the organization to see if it would still like gift cards/cash/checks or what sorts of donations are best.

Claudia made a motion that the club collect donations for Hero to a Child during the December luncheon. Cindy seconded the motion. All present approved. Motion carried. Claudia will make an announcement about this at the November luncheon.

Facebook Chair – Barb Sweet

- We have 89 people on Facebook. I wonder if I should be putting local events on Facebook as well as the usual items. No one is really visiting our site or reading much.

Unfinished Business

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New Business

- New activity - Travel club. Consider adding this next June when our new year starts. Maria would like to become the coordinator of this and will speak to Dee about it. We have a lot of ladies who like to travel. We need a coordinator for this who is not a professional travel agent, to avoid showing favoritism to any one of the agents within our membership.

Adjourned

- Motion to adjourn by: ___Claudia_____ 2nd by: ___Maria_____
- All Approve? aye

Meeting adjourned at __11:15__

Respectfully submitted
Dorothy Sackett, Secretary
11-16-25