

PHNC Board of Directors Meeting Minutes

September 4, 2025, 10:00 am

Holy Trinity Church

3240 McMullen Booth Rd.

Clearwater, FL 33761

Meeting called to order at 10:00 a.m. by President Jane Bittmann.

Members Present: Jane Bittmann, Barbara DePerto, Cindy Bridgewater, Judy Moore, Kathy Smuz, Dee Lewis, Maria Greco, Kathleen Aedo, Claudia Thomas, Rita Yezzi, Christine Dandaraw

Members Absent: Dorothy Sackett, Diane Cudney, Joan Lawler, Barb Sweet

President -Jane Bittmann

- We have a quorum.
- Reminder that as of the August 19th membership meeting vote, Table Décor and Pot of Gold are no longer on the general board. They are considered All-Club Coordinators.

Vice President Membership – Barb DePerto

- Current Membership is: 211
- # New Members in August: 6
- Summer Sizzler: 15 new members
- Early renewal: Needs to be switched from \$15 back to \$30 on Oct. 1st. An e-blast will go out to new members to remind them. Need motion to approve a free lunch for early renewals. Motion by: Claudia Thomas. Second: Dee Lewis. All in favor? aye
- Who is attending the Meet & Greet on Oct. 29th? Barb, Jane, Kathleen, Dee, Kathy, Diane, Cindy, and Claudia.

Vice President General Meetings – Cindy Bridgewater

- September luncheon: We have __67__ registered as of yesterday evening.
- October luncheon choices: Pot roast with parmesan polenta and roast vegetables (carrots, parsnips, turnips) in a red wine reduction; autumn salad with salmon, various lettuces, roasted brussels sprouts, apples, and pumpkin seeds in a honey-apple cider vinaigrette; cheesecake with berries, or fruit for dessert.
- September luncheon table décor will be pink cowboys. Sue Paley is now doing table décor.

Secretary – Dorothy Sackett (absent, Kathy presiding)

- Need a motion to approve August board meeting minutes. Motion by: Cindy Bridgewater. Seconded by: Barb DePerto All approve? Aye, August minutes approved.

Treasurer – Judy Moore

- Checking Balance \$6381
- Savings Balance \$690
- Balance CD \$8545 – renews January 2026.

- Financial Review Committee (Pat Arena, Patti Ross, Sue Paley) will meet at Judy Moore's home on September 19th.
- Judy recommends membership dues remain the same and the issue should be reviewed in December.
- Receipts are being submitted without check requests. They will be returned to the submitter if no check request accompanies them.

Luncheon Program Chair – Ad hoc Chair: Barb DePerto

- Need approval for April 2026 program, Nan Colton presenting Agatha Christie, cost \$525 including lunch. Motion: Claudia Thomas. Seconded by: Katheen Aedo. Approved? Yes
- Barb presented the program line-up for the remainder of the year:
 - September – Country singer Scott Hamilton.
 - October – Spice & Tea Exchange.
 - November – Bromeliads.
 - December - Motown music.
 - January – Package Deal Music trio. \$325.
 - February – Fashion Show .
 - March – Bluebirds.
 - April – Agatha Christie, presented by Nan Colton.
 - May – Butterflies, presented by Ken Stolte.
 - June – Line dancing.
- Since the new Program Chair will take over in June, should we book a July program now? Decided no.
- Need approval to book Sunshine City Chorus for October 2026. Motion: Claudia Thomas. Seconded by: Cindy Bridgewater. Approved? Yes.
- We are currently \$1265 under for the program budget.
- Correction to agenda –Maria Greco was listed as PHNC Coordinator for September program. Claudia Thomas is the correct Coordinator.
- Claudia needs background info on Jennifer Higgins and the Spice & Tea Exchange for the Chatterbox. Maria will provide.
- We made a \$40 profit on Bingo.

Activity Group Chair – Dee Lewis

- Activities have started up again.
- Bunco is going well since splitting into two groups.
- There is some confusion among new Mah Jongg players as to why they can't join Minglers or Mixers. At the next luncheon, Dee will explain to the membership about closed groups and suggest they sign up to substitute.
- Both the Coordinator and Co-Chair of Arts & Antiques have resigned. Discussion of best ways to recruit new Coordinator/Co-Chair. It was suggested that we don't accept anyone with less than 6 months-1 year membership. We will leave Arts & Antiques on the Coordinators' listing the Chatterbox and mark it "open," but take it off the Activities list on page 6.
- The membership form still lists activities that we no longer offer. This will be corrected.
- Question regarding singles attending the Wine Club for Couples. Dee will contact the Coordinator and ask her to address it with the member in question.

Special Events Chair - Maria Greco

- **Game Players at Sea** – Nov. 8-13, 2025. 39 people are going as of now. Still getting inquiries from interested members.
- **Candlelight Concert (proposed event)** on Friday, December 19th. Requires a minimum of 30 tickets for the group rate; right now, we have 10 people signed up. Deadline for reservations is October 21st. Will do an e-blast on it.
- **Cookie Exchange (proposed event)** on Sunday, December 7th. Anyone can host. Suggest it take place at an association club house or a local park. Ask at the luncheon if anyone would be interested in hosting at their home. Should the Club sponsor it and cover the cost of tablecloths, napkins & drinks? Need approval from Executive Board for \$100 toward the Special Events Cookie Exchange. Motion: Cindy Bridgewater. Seconded by: Barb DePerto. Approved? Yes.
- **Amazon Tour (proposed event)**. Maria contacted Amazon regarding a tour in October. Waiting to hear back.
- **Mardi Gras Gala (proposed event)** will be held February 10 at Crescent Oaks Country Club. Maria will send a formal request to change the drop-dead date in the contract to 60 days out (December 10th).

Hospitality Chair – Kathleen Aedo

- Suggestion Box results from August 2025 meeting: Great feedback on how we're handling birthdays. Would like more iceberg lettuce in the salads. Would like a salad bar in the same format as the tea. Suggested a table for new members only.
- Greeting cards: Diane Striley's husband passed away. Barbara Octavio was in a bad car accident. These will be referred to JoAnn Sarpolis.

Publicity Chair – Kathy Smuz

- Kathy will attend a meeting of the East Lake Library Nonprofits round table on September 30th.
- PHNC publicity blurbs have been sent to newspapers; they don't always publish them, but Kathy will continue to send.

Newsletter Editor – Claudia Thomas

- Will add Sue Paley as Table Décor Chair in the Chatterbox.

Facebook Chair – Barb Sweet (absent) – Jane speaking

- No report at this time.

Member Communications – Joan Lawler (absent)

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Website Chair – Rita Yezzi

- There is a new web tracking form on the front menu along with Contact Us. It is called WebTicket and will be clearly designated for tracking web issues only. It will most likely be used primarily by the Board.

- Some forms still include a question about carpooling. That will be removed.

Unfinished Business

- Job responsibilities update: Pot of Gold and Table Décor need to be eliminated from list of Board members and placed on the All Club Coordinators list.
- Job responsibilities committee (Judy Moore, Maria Greco, Cindy Bridgewater) will create a generic job responsibility/role expectations list for the Activity Coordinators. Dee Lewis will distribute them to Activity Coordinators. It was suggested this also be posted on the website along with the other job descriptions.

New Business

- None

Adjourned

- Motion to adjourn by: ___Christine Dandaraw___ 2nd by: ___Judy Moore___
- All Approve? yes

Meeting adjourned at ___11:28___

Respectfully Submitted

Kathy Smuz (for Dorothy Sackett)

9-7-25