

## **PHNC Board of Directors Meeting Minutes - FINAL**

**August 7, 2025, 10:00 am**

Holy Trinity Church

3240 McMullen Booth Rd.

Clearwater, FL 33761

**Members Present:** Jane Bittmann, Barbara DePerto, Cindy Bridgewater, Judy Moore, Dorothy Sackett, Dee Lewis, Kathleen Aedo, Claudia Thomas, Maria Greco, Barb Sweet

**Members Absent:** Joan Lawler, Rita Yezzi, Kathy Smuz, Diane Densmore, Deb Marshall

### **President -Jane Bittmann**

- We have a quorum.
- Since presented to the General Membership by email on July 11<sup>th</sup>, the final vote on the Amended Bylaws will be taken at the August 19<sup>th</sup> Luncheon meeting. If approved, all amendments will be in effect as of that date. I would then like Claudia Thomas, the Bylaw Committee Chair, to submit to Rita Yezzi, the newly completed Bylaws to be put on the PHNC website. Claudia will bring a couple of copies of the revised bylaws to the August 19<sup>th</sup> luncheon.
- I also propose a new Job Responsibility/Procedure Committee to reflect the newly completed Bylaws: Judy Moore, as Chair with Cindy Bridgewater & Maria Greco. Please meet this month and report back at the September 4<sup>th</sup> board meeting. Hopefully we can get this on the web site asap.
- Barb DePerto has put together a notebook for our next Luncheon Program Chair providing details on historical monthly programs, by month, contact details for the program presenters/entertainers, and cost.

### **Vice President Membership – Barb DePerto**

- Current Membership is: 206
- # New Members: 3 new members in July and 1 new member in August so far.
- We need to order more New Member Manuals
- Next Meet & Greet will be Oct. 29th

### **Vice President General Meetings – Cindy Bridgewater**

- Met with Deb Marshall, Table Décor Chair to discuss upcoming programs vs. table décor.
- August luncheon: We have \_\_65\_\_ registered as of late last night. 63 members and 2 guests.

### **Secretary – Dorothy Sackett**

- Need a motion to approve July board meeting minutes. Motion by Dee Lewis  
Seconded by: Maria Greco      All approve? Aye, July minutes approved.

### **Treasurer – Judy Moore**

- Checking Balance \$6,905.04
- Savings Balance \$690.10
- Balance CD \$8545.60

- A financial review committee is being formed, by the end of August. Jane has asked Sue Paley, Pat Arena and one other person (response forthcoming) to be on the committee.
- I received a thank you note from the Palm Harbor Museum for our donation of \$100 to the Museum.
- Last thing – if anyone has any bills or expenses for the month, please try to get them in to me by the end of the month. It just makes it easier for the accounting. Thank you -

#### **Luncheon Program Chair – Ad hoc Chair: Barb DePerto**

- New Ad Hoc Program Committee - Barb DePerto, Maria Greco, Kathy Smuz–suggest that the program Chairs submit one document for the year containing the Month, Program, Contact Information and Cost.
- August – Bingo presented by Linda Sanford. She will be giving out \$170 in prizes. This is usually paid for through the sale of \$5 cards to the members. Barb Sweet will need some change from Judy in order to sell these cards.
- September – Scott Hamilton, Country Musician. The cost is \$250. Presented by Claudia Thomas
- October – Jennifer Higgins from the Spice Tea Exchange. Presented by Maria Greco
- November – Dave Johnston talk & sale of Bromeliad's. Luncheon cost for presenter. Presented by Liz Fischer
- December - Ron Mitchell, Motown music. \$350 cost. Presented by Claudia Thomas
- January – Package Deal Music. \$325. 3 performers, 3 luncheons. Presented by Jane Bittmann
- February – “Tres Chic” Fashion Show, Presented by Elaine Kirkhoff, Judy Moore & Chico's. We will buy \$200 worth of gift cards and the harpist costs \$200. Claudia will be printing programs.
- March – Mary & John Miller speaking on Bluebirds. Cost is \$150. Presented by Liz Fischer
- April – Nan Colton, portraying Agatha Christie. Cost is \$500. Presented by Barb DePerto
- May – Program on butterflies, presented by Ken Stolte, Josie Chadwick's husband. \$25 luncheon cost. Presented by Kathy Smuz.
- June – Line dancing, by the dance studio Embodied Movement. \$245. Presented by Maria Greco.

#### **Activity Group Chair – Dee Lewis**

- There are still a lot of activities that are not happening because of the summer heat.
- Change Casual MJ from the 3rd Friday to the 1st Monday of the month.
- Clarification of the Board/Coordinator Party – tabling discussion to January.
- Clarification of the Coordinators end year gifts – tabling discussion to January.
- A Novel Idea will restart under Maria Greco. Maria said she will send information to Claudia for the Chatterbox. Organization meeting at Maria's home on Sept 24<sup>th</sup> at 11:00. Book club will meet the 4<sup>th</sup> Wednesday of each month.
- Cancelled activity- Wine & the Arts
- Claudia advises that she needs Arts & Antiques information and Bridge information for the September Chatterbox as soon as she can get it.

### **Special Events Chair - Maria Greco**

- **Game Players at Sea** – Nov. 8-13, 2025. 38 people are going as of now. I've been putting links on the website for information about the cruise for everyone. The next important date is September 24<sup>th</sup> which begins online check-in.
- **Candlelight Concert (proposed event)** on Friday, December 19<sup>th</sup>. Peace Memorial Presbyterian Church in Clearwater at 6:30. Would like to get Board approval of this event. Minimum of 30 tickets for the group rate – would recommend that we open this to guests to assure the minimum number of tickets sold. Our cost is \$25.84. We would need to add something on for the Paypal fee – we could charge \$28.00 per ticket. Right now, our tickets are on hold, and if approved, we need to pay for them by October 24<sup>th</sup>. If we don't get the required number, we can cancel and owe the church nothing. If approved, this will need to go into the September Chatterbox with reservation deadline details, suggest October 21<sup>st</sup>. Rita is coming back on the 13th and Maria can communicate something for the special event for the website. Perhaps Sherry Rehm could help put the event on the website in Rita's absence. Motion to approve the event made by Claudia Thomas; seconded by Kathleen Aedo; all approved.
- **High Tea, Palm Harbor Museum (proposed event)**, March 7<sup>th</sup>, 2026. 20 guests needed, \$45 per ticket. Discussion of event – decision to table discussion to next month – more details are needed before we can approve the event.
- **Amazon Tour (proposed event)**. Someone requested a free Amazon distribution facility tour. A walking tour, about an hour. They require about 10-25 guests in a group. Maria put in a request for October 20<sup>th</sup>, but she can make it for another date. The group felt that January might be doable for Chatterbox promotion purposes. Maria will check with Amazon about holding this in January.

### **Hospitality Chair – Kathleen Aedo**

- Suggestion Box results from July 2025 meeting: call all the birthday ladies up to the front at one time for a picture and sing "Happy Birthday" to them there. Also, in regard to the song, consider substituting "Happy Birthday Dear Friends" for "Happy Birthday Dear Members". Let everyone know in advance that we're making this update to the lyrics!
- Greeting cards sent:  
7/3 Thinking of You card were sent to Pam & Michael Enos. Pam had a bone graft, and Michael an eye issue, referred by JoAnn Sarpolis  
7/21 A Get-Well card was sent to Bette Stemwede, who was hospitalized with pneumonia and sepsis, referred by Cindy Bridgewater  
7/26 A Sympathy card was sent to Judy Moore for her husband's death, referred by Jane Bittmann

### **Publicity Chair – Kathy Smuz (absent) – Jane speaking**

- Update: Kathy has replenished all the libraries with our flyers.

### **Newsletter Editor – Claudia Thomas**

- Claudia needs Jane's column for the September newsletter. Everything is fine right now -

### **Facebook Chair – Barb Sweet**

- # Members on Facebook is 86. 5 requests for the Facebook page from non-members, so I've recommended they join PHNC to be added.

**Member Communications – Joan Lawler (absent)**

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**Pot of Gold – Diane Densmore (absent) & Table Décor – Deb Marshall (absent), Jane speaking**

- This is the last Board meeting to attend with the approved Bylaw amendments being passed this month. Diane will give her information to Treasurer Judy Moore (as do the ladies who sell jewelry), and Deb gives her information to VP General Meetings, Cindy Bridgewater.

**Website Chair – Rita Yezzi (absent)**

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**Unfinished Business**

- None

**New Business**

- None

**Adjourned**

- Motion to adjourn by: \_\_\_ Barb DePerto\_\_ 2<sup>nd</sup> by: \_\_\_ Cindy Bridgewater\_\_\_
- All Approve? yes

Meeting adjourned at \_\_ 10:56\_\_

Respectfully Submitted  
Dorothy Sackett  
8-9-25