

## **PHNC Board of Directors Meeting Minutes - FINAL**

**July 3, 2025, 10:00 a.m.**

Holy Trinity Church

3240 McMullen Booth Rd.

Clearwater, FL 33761

**Members Present:** Jane Bittmann, Barb DePerto, Cindy Bridgewater, Dorothy Sackett, Judy Moore, Dee Lewis, Barb Sweet, Kathleen Aedo, Diane Cudney, Claire Hoagland, Diane Densmore, Kathy Smuz, Maria Greco, Claudia Thomas

**Members Absent:** Rita Yezzi, Christine Dandaraw, Joan Lawler, Deborah Marshall

### **President -Jane Bittmann**

- We have a quorum today.

### **Vice President Membership – Barb DePerto**

- Current Membership is: 202
- # New Members this month: 6
- Summer Sizzler: we have 5 members in the drawing so far

### **Vice President General Meetings – Cindy Bridgewater**

- July luncheon – we have 75 coming to the luncheon so far
- Menus are set through December
- For the July luncheon, we made a little mistake on the website and listed apple pie as the dessert – it's really a birthday cupcake. Just FYI, in case you hear comments from members at the luncheon.

### **Secretary – Dorothy Sackett**

- Motion to approve June Board minutes: Claire Hoagland  
Seconded by: Maria Greco  
Approved by all present

### **Treasurer – Judy Moore**

- Checking Balance \$6,934.37
- Savings Balance \$690.48
- Balance CD \$8,462

### **Bylaw Committee Proposed Amendments – Claudia Thomas**

- Discussion/explanation of reasoning behind reduction of number of board positions.
- Discussion of Exec Board duties and General Board member responsibilities as outlined in bylaws.
- Creation of VP, General Meeting position filled by Cindy Bridgewater, which coordinates all aspects of the monthly luncheon meetings. Table décor will be communicating table themes to Cindy each month, not necessary to present at Board meetings.

- Adding a Governing Documents committee. Changes in bylaws can be referred to this committee for consideration and adoption by membership.
- Vote on PHNC Bylaw Amendments
  - Motion by Claudia Thomas to approve proposed amendments
  - Seconded by Claire Hoagland
  - Approved by all present, none opposed
- Claudia will talk to Joan about getting a member communication out containing the amended bylaws so that a membership vote can take place during the July luncheon.
- Congratulations to the bylaws committee for all the hard work on this effort!

#### **Luncheon Program Chair – OPEN POSITION (Jane Speaking)**

- July – Claire is presenting this program: Palm Harbor 100<sup>th</sup> Birthday Celebration. Palm Harbor Museum bringing exhibits. The Museum is also having events for the 100<sup>th</sup> anniversary.
- August – Linda Sanford will present Bingo
- September - Possibility: Cindy will call Red Wagon Foundation, which has a Butterfly Garden. Possibility: Maria will call the wonderful tea shop in Tarpon Springs to see if there might be interest in a tea program.
- October: Possibility: Skips Florist (no board member assigned to follow up).
- November – Liz Fischer will present Dave Johnston – talk and sale of bromeliads
- December – would like to get a musical program from a school. Diane Densmore will look into this, possibly hand bells. Barb DePerto will contact Palm Harbor University High as well.
- January –
- February – Judy Moore & Elaine Kirkoff will present Chico's Fashion Show
- March – Liz Fischer will present The Bluebird Lady, Mary Miller
- April –
- May –
- June -

Dee will also ask her activity coordinators if there is anyone in their groups who might like to become the luncheon chair, to get the word out further.

Jane brought binders of prior years' programs that are a great resource for ideas. Chair yoga, magicians, working with a talent agency. Claudia mentioned calling TV stations to see if a meteorologist might be able to present. Barb Sweet mentioned a choir, not affiliated with a church, that some of our members are part of, that we've had in before.

Jane said that Barb DePerto may need to get her nominating committee together again to search for a luncheon program chair. Barb Sweet said she would put a request for a program chair on our Facebook page.

#### **Activity Group Chair – Dee Lewis**

**Cancelled activity.** Jane received an email from one of our members who had signed up for an activity, arrived the night of the event, and no one was there. She subsequently learned that the event had been cancelled, but no one had called her to advise her of this. Dee was able to provide the background: the activity was put in the June Chatterbox because at time of publication (mid-

May), the activity coordinator was still doing the activity, which fell at the end of June. When the activity was cancelled, both the coordinator and Dee tried to access the activity signup list for June, but it had been archived already and was no longer accessible. Jane advised that she had been able to retrieve the signup list somehow, and only three members had signed up. In future, should this happen again, do check with web masters to see about accessing archived lists.

**Budget for Coordinator Appreciation.** Dee - we have 29 activity coordinators and 4 other coordinators for pot of gold, jewelry sales, etc., for a total of 33. Would like clarification on budget and intent for board party and coordinator gifts as this is changing for the new fiscal year.

Judy advised that the new budget has \$250 for a Board party, when we get closer to the time that we would usually begin thinking about these things, the Board can decide how it would like to spend the money. Our most recent appreciation party this spring had a significant number of no-shows, which resulted in wasted funds. Dee would prefer that the board and the coordinators be separated in terms of recognition. Her new activity budget is only about \$75 now, which is a little low in terms of gifts for coordinators. Ideas for recognition other than gifts were shared, as we're projecting a loss for the coming fiscal year and need to find places to reduce expenses without raising dues. It was decided to table this discussion for a few months until more is known about our 2025-26 financial situation. Recognition is typically done in the spring. Perhaps in January we can bring this topic back under Old Business for discussion and resolution.

**Casual Mah Jongg.** We need to move the day of the month casual mah jongg is played to the first Monday of the month. Dee made a motion to move the date; seconded by Claudia; no objections from the Board; motion passed.

#### **Special Events Chair - Maria Greco**

- Does anyone know Sheila Harris? She signed up for the cruise through Vacations to Go. We have a member named Susan Harris, but not a Shelia. I can call Susan to see if she goes by Sheila perhaps, but I wanted to ask here first.
- We have 39 signed up for the cruise in total; 26 members, 12 guests, and then Sheila, member status TBD. I've put together a booklet for everyone that will be coming out soon. Look on our website for links for the cruise; there's a link for discounted limo service (18% disc). Another link is for supplies for gamers. We do need game sets so let me know if you can bring anything.
- Each cabin is going to get 4 credits. Wine, champagne, fruit platter.
- Hours for gaming will be posted: Nov 8<sup>th</sup> 1pm-4pm; Nov 9<sup>th</sup> 1:30pm-8pm; Nov 10<sup>th</sup> , 11<sup>th</sup> and 12<sup>th</sup> 9am -8:00pm
- Do we want the staff to provide, in the gaming room, beverages and Danish/cookies all day for \$2.50 per person? The Board decided that wasn't really necessary as folks could go find food elsewhere on the ship and bring it into the game room.
- Dinner seating is on level 4, reserved. We're seated in the early dinner seating. There are people who don't want to be in the early seating, so they will be taken out of that group and will make their own reservations and won't be allowed back in the group.
- Everybody will take pictures and send the best ones back to Claudia!

#### **Hospitality Chair – Kathleen Aedo**

- We have 11 birthdays coming up.
- Suggestions from the suggestion boxes at the luncheon tables:

1) please end the luncheons at 1:00 if possible as some members have other appointments to get to. They do feel badly about having to leave in the middle of a very interesting presentation.

2) could we have a choir in for a program?

3) for an Activity, could we have someone in charge of going to plays or dinner theatres?

The person who wrote this, Carolyn Azbell, volunteered to become the activity coordinator. Maria said this could fall under Special Events, and that she was actually looking for something for the upcoming holiday season. She will try to find something to satisfy this request.

4) kudos on the tea party program, it was wonderful. Could we try this type of program again, with salads – a salad bar perhaps?

#### **Publicity – Kathy Smuz**

- Nothing new to report today

#### **Newsletter – Claudia Thomas**

- Can't think of a thing

#### **Pot of Gold – Diane Densmore**

- Nothing to report

#### **Facebook Chair – Barb Sweet**

- 87 members on Facebook

#### **Unfinished Business**

- **Luncheon Program Ideas.** One of the board members heard from Rita that Cheryl Champagne, one of the new coordinators for Arts and Antiques, might be willing to teach chair laughing yoga as a luncheon program. Maria said she would reach out to Cheryl to see if she would be interested in doing this for September or October. Other ideas thrown out during this discussion were steel drums, which we had a few years ago and an electronic violinist.

#### **Adjourned**

- Motion to adjourn by: \_Claire Hoagland\_ 2<sup>nd</sup> by: \_\_Barb DePerto\_\_
- All Approve? yes

Meeting adjourned at \_11:28\_

Respectfully submitted,  
Dorothy Sackett, Secretary  
7-6-25