

PHNC Board of Directors Meeting Minutes - FINAL

June 5, 2005 10:00 a.m.

Holy Trinity Church

3240 McMullen Booth Rd.

Clearwater, FL 33761

Members Present: Jane Bittmann, Barbara DePerto, Cindy Bridgewater, Dorothy Sackett, Judy Moore, Dee Lewis, Barb Sweet, Diane Cudney, Claudia Thomas, Claire Hoagland, Diane Densmore, Kathy Smuz, Deborah Marshall, Rita Yezzi, Maria Greco

Members Absent: Kathleen Aedo, Joan Lawler, Christine Dandaraw

President -Jane Bittmann

We have a quorum today. FYI for the new members here, I try to start and end on time. I would appreciate it if you raised your hand to be called on if you have any questions regarding the discussion when it is not your topic.

Vice President Membership – Barb DePerto

- Current Membership is: 197
- No New Members in May, 1 new yesterday for June.
- Summer Sizzler: June- September \$15 reduced membership through 2025. Thank you to Rita for updating the website.

Vice President General Meetings – Cindy Bridgewater

June luncheon: 66 registered for the luncheon as of this morning.

Email confirmations. Cindy has several people saying they're not getting a confirmation email for their luncheon reservations. Rita said she would look into it. Rita mentioned that if they don't put their correct email address in when they register, that could account for a few non-responses, but if there are a lot, there may be something else going on. Cindy and Rita will investigate further.

Secretary – Dorothy Sackett

Motion to approve May Board minutes by Cindy Bridgewater; seconded by Maria Greco; all present approved.

Treasurer – Judy Moore

- Checking Balance \$7,475.71
- Savings Balance \$690.00
- Balance CD \$8,462.48
- 2025-26 Budget: the new budget was approved in our Executive Board meeting earlier this morning. We decided that we were going to be good stewards of our club finances this year because we lost \$1600 last year. Originally, for 2025-26, we were projected to have a loss of \$4,000 because we do spend more than we take in. We were able to make some of that up.

There are certain line items we can't change, such as insurance, Quickbooks, the website, etc. I went through the budget and looked at every line item that may have variable costs. I looked at original projected costs vs. what we actually spent for each of those line items

and reduced the 2025-26 line item cost to what we actually spent in 2024-25 and the executive board approved those reductions, which are:

Special Events – we had a \$100 contingency amount built into the budget in the event the club needed to help fund a special event. However, Special Events should be self-funding, so we eliminated that \$100.

Board Expenses – 1) Board Coordinator Appreciation Party and 2) Director of Activities. 1) For the Party – 46 coordinators said they were coming and 12 did not show – that's money lost. I reduced the budget by \$100 there and the Board approved it. We'll have to make a decision as to what we do going forward. 2) Activities Director – it was \$225 and has been reduced to \$75. If someone needs to go over their budget, they have a \$50 leeway. Anything over \$50 has to go back to the Board for approval. We may need to discuss whether we need to continue doing an appreciation party and gifts for the coordinators. Are the coordinators donating their time because they enjoy doing it and recognition at a luncheon is meaningful? Last year we spent \$611 between the coordinators gifts and the party – is that being a good steward of our funds? Perhaps a good topic for our next Board meeting. I don't want to raise dues – we have money in our CD that we can tap into if we feel we need something extra.

President's Supplies – it was \$150, we reduced it to \$100.

VP Membership – reduced by \$50

Sunshine – reduced by \$50

The above represents a \$535 overall reduction to the new budget. We will still have a projected loss of \$3,465.

Discussion about whether we should continue with the coordinator appreciation party – several Board members said they felt we could discontinue that. The coordinators do seem to enjoy recognition at the luncheons and in the Chatterbox. Dee suggested in-person recognition in May.

Judy will send the budget out to everyone.

Luncheon Program Chair – Claire Hoagland

- I will be resigning, as you know, after the July program.
- **June:** Tracey Enerson Wood, Arthur of Katharine, the Wright Sister. This program is being provided by Past Program chair, Linda Sanford.
- **July:** Palm Harbor 100th Birthday Party celebration, Nancy McKibben, Assistant to the County Administrator, Palm Harbor, who will be speaking. Palm Harbor Museum is coming, they will need a table for brochures and artifacts, no speaking, however.

Jane – replacement Program Chair. Since Claire is resigning, we do need to look for someone to assume this position. We're going to take our time, however, and not rush into it. We have a couple of people in mind that we'll contact to see if there's interest. Another option is to put all the names of the General Board in a hat and pull them out. Board members will pick a month they would like to be the program chair for. We do need someone to coordinate each month, the programs are very important as that's why members attend the luncheons.

Table Décor – Deborah Marshall

- Welcome to Deborah, new to this role. Judy clarified that the budget for table décor is \$2,000 for the year, so if Deborah needs a little more one month, she can reallocate funds between months as needed.
- June: playing off the theme of the author. A plant for the table and a book, and women in history cards. Cindy said that Linda has books from the author for the tables which will save Deborah money.
- July: Table décor TBD. Program is Palm Harbor 100th Birthday party, with dessert being birthday cupcakes.

Activity Group Chair – Dee Lewis

- Update on PHNC Activities: Wine & The Arts has folded and so has, A Novel Idea. It seems that members are busy or away during the summer. Gourmet Girls only had 6 sign up and To Can Dine had just 2. Maria said she would like to keep the book club A Novel Idea going and offered to become the coordinator. Jane and Dorothy are members of the book club and would like to continue it as well. Sherry Rehm may like to continue. Regroup in September.
- Mah jongg Mingler and Mixer don't start until September
- Bunco is doing really well. Splitting into two groups – the Regulars and the Rollers. The regulars are the ones who meet month after month and don't sign up online. The Rollers sign up online each month and are basically for any new members who want to sign up each month.

Special Events Chair - Maria Greco

- November 8 – 13 Fun & Games Royal Caribbean Cruise on Enchantment of the Seas. 30 signed up so far. I think more are coming. Maria will make sure that enough card sets and mah jongg sets are brought to accommodate all the games that will be played.
- February 10, 2026: Mardis Gras Gala at Crescent Oaks Country Club. Will do a split buffet, so that food is duplicated on either side of the room. We're keeping the DJ we had last year, and he's agreed to work for 6 hours for \$400. The club does not tip the DJ – he may put a tip jar out that members can contribute to. I'd like to see if we can do a Mardi Gras photo op backdrop. We would like to do a 50/50 and possibly a silent auction, but not the gift baskets. We can have a very nice dinner for about \$65, and don't want to go over that.

Judy – when is our next deposit due to the county club? We've already given an initial non-refundable deposit, but when is our next deposit due? Also needs to be coordinated with signups, because if we don't have enough members sign up, we'll need to stop the event. Maria will reach out to the country club to see about renegotiating the terms of the next deposit to make the date closer to the event date. Discussion about publishing on the website and in the September Chatterbox.

Hospitality Co-Chair –Diane Cudney

Standing in for Kathleen Aedo, who is on vacation.

- **Greeting Cards** sent in May:

“Thinking of you” card to CHERYL MICHAELIS, who had surgery.

Referred by JoAnn Sarpolis

“Thinking of you” card to MARCIA FRIEDMAN, who was hospitalized.

Referred by Claudia Thomas

“Get Well” card to HANK BITTMANN, who was hospitalized.

Referred by Claire Hoagland

- **Birthday Cards** sent for June: 22 birthday cards from Jacquie Lawson. 7 will be joining us for the June luncheon.

Publicity Chair – Kathy Smuz

In the process of introducing myself to all the contacts that Michelle had, and letting them know that I’m the new publicity chair for the club. I’m also looking for new outlets for publicity and fortunately, since my career was in libraries, I have a lot of contacts in that world. Suggestions from the Board for the Y and Channel 9.

Newsletter Editor – Claudia Thomas

Passed out newly revised job descriptions to everyone, if you could read through those carefully. These are posted online, thanks to Rita and her team. Secondly, for the Chatterbox, please think ahead 3-4 months and get your content to me as early as possible. Dee thanks Claudia for putting the picture of the Jewelry ladies in the Chatterbox for recognition – they work hard!

Rita is missing some of the job descriptions for the website – she and Claudia will get together.

Facebook Chair – Barb Sweet

We have 87 members on our Facebook page. No new members in a couple of months. She may like to speak briefly at a future luncheon to promote signups. Claudia suggested that our monthly luncheon information with programs may be good for inclusion on the public FB page, to promote interest in the club.

Pot of Gold – Diane Densmore

Pot of Gold has just turned into cash prize awards – she really liked it when we had physical items as giveaways, too. It was a little more fun.

Discussion about decisions by Executive Board that affect General Board members.
Request that budget reductions be shared with affected Board members before being announced in Board meetings.

Website Chair – Rita Yezzi

First of all, I want to thank Claire for everything she has done on the Board – I know you’re resigning. You have been wonderful in Hospitality, and I know taking on Programs has been a huge step, and I know you really tried to fit it in. I’ve loved working with you.

Christine is the web co-chair, and is now an advisor to me. She’s also a back-up to me in the event of an emergency, such as the website is down, a form is broken. If you find a broken link on the website, put it in “Contact Us”. Let’s give Christine a break. I’d like to surprise her in July with a nice thank you as she has really been so wonderful.

Please use “Contact Us” for Sunshine requests – we’re not sure these are all getting to JoAnn the way they’ve been communicated to date.

For the website, we do need something for the August luncheon program right away. The Board made the decision to go ahead and schedule Bingo for August.

Rita advised that she’s going to be away for a month in North Carolina but will be online. Will be on a trip in August for a couple of weeks.

Unfinished Business

None

New Business

None

Adjourned 11:17

Motion to adjourn by Claire; seconded by Claidia. All present approved.

Respectfully submitted,
Dorothy Sackett, Secretary
6-9-25