

PHNC Board of Directors Meeting Minutes

April 3, 2025 10:00 a.m.

Holy Trinity Church

3240 McMullen Booth Rd.

Clearwater, FL 33761

Members Present: Jane Bittmann, Barb DePerto, Dee Lewis, Maria Greco, Linda Sanford, Dorothy Sackett, Judy Moore, Claire Hoagland, Cindy Bridgewater, Claudia Thomas, Michelle Scott, Pamela Enos, Diane Densmore, Christine Dandaraw, Joan Lawler

Members Absent: Barb Sweet

President -Jane Bittmann

We have a quorum today.

Secretary – Dorothy Sackett

Motion to approve March Board Minutes by Claire Hoagland; seconded by Diane Densmore; all present approved.

Vice President Membership – Barb DePerto

- Current Membership is: 193
- # New Members in March: 3

Meet & Greet 3/31/25. Thank yous to Claudia, Claire, Dee and Jane for your help and delicious baked goods. We had 10 new members attend, and best of all, two members volunteered to chair the Arts and Antiques activity. We had a really nice group of new members; everyone had a great time.

2025 Nominating Committee Report. Again, thanks to the nominating committee: Judy Moore, Sue Paley, Michelle Scott, Kathleen Aedo for their work in selecting the slate of executive officers. Thank the Executive Board for approving the General Board. Voting for the Executive Board will take place at the April luncheon

Treasurer – Judy Moore

- Checking Balance \$12,640
- Savings Balance \$1,290 (\$600 of this is mah jongg mixer and mingler)
- Balance CD \$8,381

Budget Forecast. At the end of the fiscal year, we may end up with a deficit of about \$400, which is better than the \$2,900 deficit originally projected. Judy will hold a budget meeting at her home on May 12th to discuss the budget for next year. In preparation for this, Judy will be sending out a projection of each board member's budgets for next year, please review and return to her. Explain any necessary increases in your budget so we can discuss at the meeting, since you will not be there.

General Liability Insurance. The Executive Board has approved the purchase of GL insurance, to become effective June 1, 2025.

Director of Programs – Linda Sanford

April: Author, Cathy Salustri, Badass Florida Women. She also leads day trips in Florida.

May: singer, Leesah Stiles. She performs as different divas.

June: Author, Tracey Enerson Wood. Tracy writes historical fiction. The book she will be discussing is “Katharine, the Wright Sister”, based upon Orville and Wilbur Wrights’ sister. She will be bringing several books to sell as well.

Director of Activities – Dee Lewis

Meet and Greet. The event was great, all the new members were really interested in hearing about our activities.

Anne-Todd Appreciation. Anne-Todd is moving to Tennessee at the end of the month. She has been such a wonderful member and volunteer coordinator over the years, we should really show our appreciation at the luncheon next week. Discussion and ideas about what we could do.

New Activity Coordinators. Cheryl Champagne and Joyce Randall are the two members who stepped up to take the coordinator positions for Arts and Antiques. They already have the May activity organized. Rosann Daley will become the coordinator for Brown Baggers. In Bunco, Sara Hastings is taking over Claire’s co-chairing of that.

Bunco. We’re splitting Bunco into two groups. There are 24 members interested in this.

New Walking Group, the Amblers. Dorothy Sackett, activity coordinator. Received a request for a walking activity in a luncheon suggestion box. We will walk twice each week, Mondays and Saturdays at 9:00. Participants will sign up online and Dorothy will distribute walking locations and other details weekly via a distribution list. Members may attend the walks or not as their schedules permit.

Maj Jongg Minglers. Jeanne Feld doesn’t want to continue with this. Dee is just hearing about this today – she will call Jeanne to learn more. Usually the person leading the activity finds her replacement. There may be some changes coming up that may make this coordinator position a little easier.

April Luncheon Announcement. Linda requested that Dee please announce again 1) that members not sign up early for activities, and 2) that if members attend an activity at a restaurant, please purchase something from the restaurant while you are there.

Updated List of Coordinators. Dee will send out updated information to everyone who needs them.

Director of Special Events – Maria Greco

Appreciation Luncheon: 3/23/25. Thank you to everyone who supplied tables and chairs for the event. 46 people signed up to attend, 12 had to cancel, we ended up with 34 coordinators and board members for the luncheon.

Tampa Downs - Day at the Races: 4/30/25. We have 27 people signed up so far and need 13 more to meet our minimum. An eblast will be sent out encouraging sign-up. Final attendance count will be on the 20th of April.

Anclote Key BBQ Cruise: 5/14/25. We only have 6 people signed up; boat capacity is 38.

Possible Future Plans. We’d like to shift the December Holiday Gala into February. This was discussed in the Executive Board meeting earlier this morning.

Hospitality Chair – Claire Hoagland

- April Birthday Cards: 15
- Sunshine Cards: Vicki Mills, a sympathy card on the death of her husband; Sue Hand, a get well card; Claudia Thomas, a thinking of you card; Norma Stalions, a card as she's moved to New Mexico; Pam Semanchik, a thinking of you card for hip surgery; the Salmon family, a sympathy card in remembrance of Suzanne, who passed away.

Luncheon Chair – Cindy Bridgewater

April luncheon. # registered for luncheon as of today ____88____

Table Décor – Pamela Enos

Mother's Day is May and we'll have potted orchids for the tables.

Newsletter Editor – Claudia Thomas

Comments under Old and New Business

Pot of Gold – Diane Densmore

Nothing to report today

Past President and Publicity – Michelle Scott

The Dunedin/Clearwater Magazine that Michelle has been working on came out and copies are here. You may keep a copy of you like. We're written up on the very last page under Community News. Very nice article.

East Lake Library Non-Profit Organization Fair, May 10th 10 AM – 1 PM. Michelle will be there along with Christine, Jane and Claire from PHNC. If you're available, stop by and see what we do. We'll be promoting our club there. We'll also have a drawing for a nice potted plant at the fair.

Business Cards. Claudia has been generous and kind enough to redo our business cards and bring them up to date. They will be coming soon. Michelle brought a stack of the older cards to pass out for everyone to take a few of and use up.

Facebook Chair – Barb Sweet (absent), Jane presenting

We have 86 members on Facebook. No problems on the platform.

Website Chair – Christine Dandaraw

With the new Board, Rita will be taking Christine's position and Christine will be taking hers, swapping positions.

Website Training. May 21st we will do a website training session from 10:00-2:00. By the next Board meeting, everyone please provide a list of focus areas you would like training on. We may shorten the training and end at noon.

Calendar on Website. Jane inquired about the calendar on the website and how that is updated. Christine advised that she is the one who is able to keep that updated.

Website Chair Support – Joan Lawler

Nothing to report at this time

Unfinished Business

Standing Rules. Claudia: one job description left to draft. She and Patty Whitehouse are collecting ideas from Board members for standing rules. The committee meets next week to figure out how to go about approving them. The standing rules may be just the tip of the iceberg. These are a lot more process-oriented and procedural than the bylaws. Standing rules may be changed by the Board at any time without making changes to bylaws and going to the membership for approvals of those. It will make life a little easier.

New Business

Proposed New Beginner Mah Jongg Class. Claudia: also at the Meet and Greet, after listening to new members saying they would love to learn mah jongg, my wonderful friend Rosemarie Bakshis said that she would be willing to teach a 4-week class in May from 10:00-Noon on Tuesdays at her house, no charge, maximum of 8 students. She would like to do this for PHNC. This would be a beginners class. Claudia would like to put this in the May Chatterbox. Claudia made a motion that PHNC approve this class. Linda seconded the motion; all present approved.

Adjourned 11:07

Motion to adjourn by Claudia; seconded by Claire. All present approved.

Respectfully submitted,
Dorothy Sackett, Secretary
4-10-25