

PHNC General Board of Directors Meeting

January 2, 2025, 10:00 a.m.

Holy Trinity Church

3240 McMullen Booth Rd.

Clearwater, FL 33761

Minutes 1-9-25

Members Present: Jane Bittmann, Judy Moore, Linda Sanford, Barb DePerto, Maria Greco, Dorothy Sackett, Barb Sweet, Claire Hoagland, Cindy Bridgewater, Claudia Thomas, Pamela Enos, Diane Densmore, Joan Lawler, Dee Lewis

Members Absent: Christine Dandaraw, Rita Yezzi, Michelle Scott

President -Jane Bittmann

We have a quorum today.

2025 Luncheon Reservation Dates. Received a note from Christine on the 2025 luncheon dates and when reservations close for each month, want to confirm some of the dates. Discussion: reservations close at midnight on the first Thursday of the month for each month's luncheon. A few inaccuracies in the list provided, there are some Friday close days shown, will be corrected. Jane will reach out to Christine.

Board Appreciation Party. We have \$350 in the budget. Last year we invited all the Board and spouses, activity coordinators and spouses, everyone was invited. This was a good bonding experience for the coordinators who do so much for the club. Discussion about dates and a committee to organize. Date decided: March 23rd open house from 1:00-4:00. Jane summarized the discussion with the statement that Maria will chair the committee and Dee and Linda will assist. We also have a **\$200 budget line item for gifts for activities coordinators**, which we did last year. Also, recognizing coordinators at a luncheon encourages others to think about becoming a coordinator. Let the coordinators know in advance that a recognition will be taking place so they can make plans to attend. Jane suggested that the coordinator appreciation and gifts could take place in April.

New Bylaw Committee Responsibility. Jane had Claudia as the chair, perhaps Josie and Judy and possibly Patty Whitehouse. Jane would like to attend it. That needs to get done in the next few months.

Secretary – Dorothy Sackett

- Motion to approve December Board Minutes by: _____ Dee Lewis _____
- Seconded by: __Barb DePerto__ All approve? __all approved, minutes approved____

Vice President Membership – Barb DePerto

- Current Membership is: 212
- # New Members in December: 2
- # Members renewed to date: 149 (per Linda: D. Cudney and B. Huth renewed this morning) = 151
There are slight differences between Barb's, Jane's and Linda's member renewal numbers. They will reconcile later. Reporting Barb's numbers for the minutes.
- # Members not renewed: 57 (minus the 2 that just renewed this morning) = 55

Non-Renewal Call List. We have a list of members who have not renewed yet. The list will be divided up between the Board members to make outreach calls. Claudia advises that, during your

calls, please advise the members that on January 15th, steps to remove members from our rolls will begin. Benefits of membership will cease: no access to activity groups, the Chatterbox, removed from members only side of PHNC Facebook page, the membership directory and the member side of our website, attendance at luncheons will be as a non-member. Jane will create the call list and distribute it to the Board members. Dee will forward the list to the activity coordinators so they can watch for non-renewed members still attending activities.

2025-2026 Nominating Committee. Chair is Barb DePerto with Past President, Michelle Scott and 3 others. Judy has volunteered and Kathleen Aedo is interested. Barb will look for one more person to be on the committee and will get back to the Executive Board and to Claudia for the Chatterbox.

Treasurer – Judy Moore

- Checking Balance \$13,414.64
- Savings Balance \$1,289.95 (\$600 of this is Mah Jongg Mixer and Mingler funds)
- Balance CD \$8,283.58
- Gala results: 80 attendees; \$996 basket raffle sales; \$ 155 50/50 sales; \$ 615 Silent auction bids; Total income was \$6,166.00; Total expenses were \$5,089.26; Net profit \$1,076.74

Budget Forecast. We may be looking at breaking even this year. There was a suggestion by a member that we consider using the profit from the Gala to begin funding the 2025 Gala, but we may need the profit to avoid losing money this year.

Director of Programs – Linda Sanford

January: Andrew Jackson's Florida Invasion/ includes spouses. Linda has been trying to contact the performer, but he hasn't responded, so she's beginning to develop a backup plan for the program. February: St. Andrews Pipes & Drums of Tampa Bay. March: our comedian is rescheduled. April: Cathy Salustri, Florida author, her talk will be "Bad Ass Women of Florida". May: looking to schedule Denis Phillips, weather guy, TBD. June: possibly a plant sale and plant presentation, always popular.

Director of Activities – Dee Lewis

Obtain the current list of 2025 members from each Activity Coordinator and find out if same coordinator is going to remain as chair for 2025.

Director of Special Events – Maria Greco

Proposed Tampa Bay Downs Event March 19, 2025. Discussion about possibly moving this to April, Maria will check back with the track for available dates in April. Spouses may attend. Guests may attend. Motion to approve trip by Claudia, seconded by Claire, all approved.

Proposed Anclote Key Cookout/Cruise May 14, 2025. You may bring your beach chair, noodles, you may swim, this is a bird preserve and state park. Spouses may attend. Guests are welcome. However, boat guest capacity is capped at 38. When the special event opens for signup, allow only members to sign up for the first 10 days. After that, nonmembers may sign up until capacity is reached. Motion to approve trip by Claudia, seconded by Diane, all approved. We need all new liability guest waivers for 2025.

Hospitality Chair – Claire Hoagland

Luncheon Birthday Celebration Changes. The changes went well last month. Having two ladies running roses to birthday members helped speed things along. Not singing Happy Birthday also helped. We sent out 17 birthday cards.

Get Well. Only one Get Well card was sent out last month, to Linda Kaminsky for her car accident.

Manning the Luncheon Door. Claire does have someone at the door to prevent members from entering the luncheon early, but will look at this again. Some members may be getting in through the back door and/or dropping their purses into chairs then leaving. Other members are arriving very early perhaps, possibly before the doors are being attended. Question about who exactly is allowed into the dining room prior to 10:30? Only Board members or other members who are working/setting up for the luncheon.

Suggestion Boxes. Going out on the luncheon tables this month.

Luncheon Chair – Cindy Bridgewater

There are 80 registered for the January luncheon.

Walk-ins without Reservations. Permission received from Executive Board this morning to no longer accommodate members who show up without reservations. This will go out on eblast to the members, and the Chatterbox. Joan advised that the luncheon eblast only goes to those members who have reservations, so it won't reach those not signed up for the luncheon. Jane said this particular communication will need to go out to all members then.

Table Décor – Pamela Enos

January Tables. Andrew Jackson was controversial, people either loved him or hated him, so he's a little hard to find a theme for. We're going to go the more Valentine route and have chocolate (love) and something else for the dislike side, TBD.

Newsletter Editor – Claudia Thomas

Had to make a lot of phone calls to activity coordinators this month to get information for the Chatterbox. Jane asked Dee to have the activity coordinators send their monthly activity Chatterbox information to Dee, Claudia and herself (Jane), as that might help them realize the importance and necessity of it. Monthly updates are needed from all 22 activity coordinators.

Pot of Gold – Diane Densmore

Everything is going well.

Past President and Publicity – Michelle Scott (Absent), Jane presenting

Working on getting us some publicity in local magazines and newsprints.

Facebook Chair – Barb Sweet

I have nothing to report today

Website Chair – Christine Dandaraw (Absent), Jane presenting

Log out of web every time!

Website Chair Support – Joan Lawler

Will be training Dorothy this month on guest waiver routines so she can take that over. If anyone has any guest waivers that haven't made their way to me yet, please get them to me.

Unfinished Business

Battered Women Shelter/The Haven: Linda advised that someone from the Haven can come to the February luncheon to talk to the members about their organization in preparation for a collection at the March luncheon.

50/50 Raffle Discussion. Continue to split proceeds of ticket sales between prizes to members and funds retained by club? Judy said the 50/50 proceeds retained really supplement the luncheon each month - we usually lose a little on the luncheons. We actually need this to help us approach break-even.

New Business

Formatting of Board Minutes. There had been a suggestion last month to make the minutes look different from the agenda each month. A standard corporate board minutes format was handed out and it was generally agreed that the format really wasn't suitable for the way our Board meetings are conducted. We have more of a "department head report out" process. A suggestion was made to make our minutes more of a narrative format rather than a bullet-point format, which has been adopted with these January minutes.

Adjourned

- Motion to adjourn by: __Linda____ 2nd by: ____Maria____
- Meeting adjourned at __11:47__

Respectfully submitted,
Dorothy Sackett, Secretary